



TOWN OF HUACHUCA CITY

The Sunset City

HUACHUCA CITY TOWN COUNCIL PUBLIC HEARING/WORK SESSION NOTICE

June, 11, 2020 AT 6:30 PM

**COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak

one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- E.1. Discussion and/or Action [Manager Cushman]: Public Hearing - Home Rule:** Huachuca City is proposing an extension of the alternative expenditure limitation. Members of the public are invited to make comments to the Mayor and Council concerning the Town's Home Rule alternative expenditure limitation.

D. Adjournment

Posted at 5:00 PM on June 9, 2020 at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby Window 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library Window 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Ms. Janine Rustine
Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Committee Members, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



TOWN OF HUACHUCA CITY

The Sunset City

HUACHUCA CITY TOWN COUNCIL PUBLIC MEETING NOTICE

June 11, 2020, AT 7:00PM

**COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

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C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1.** Consider approval of the minutes of the Council meeting held on May 28, 2020.
- C.2.** Consider approval of the minutes of the Council Work Session held on May 28, 2020.
- C.3** Payment to k12 handhelds in the amount of \$6,575.
- C.4.** Consider approval of the Payment Approval Report in the amount of \$121,857.65

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

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- E.1 Discussion and Direction Only [Manager Cushman]:** Budget Preparation – Staff will present a draft budget for Council discussion and/or direction to staff. All Town revenues and expenses may be discussed. The tentative budget will be adopted at a future public meeting
- E.2 Discussion only [Director Harvey]:** Update on the Huachuca City History Project.
- E.3 Discussion and/or Action [Manager Cushman]:** Possible resignation of the Town Clerk.
- E.4 Discussion and/or Action [Manager Cushman]:** Executive [closed] session, pursuant to A.R.S. 38-431.03(A)(1), to interview applicants and discuss hiring a new Town Clerk. Following the executive session, the Council might take action to hire a new Town Clerk or it might direct staff concerning further recruitment activity.

E.5 Discussion and/or Action [Chief Thies]: APPROVAL OF RESOLUTION NO. 2020-09, ADOPTING AN UPDATED PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM ["PSPRS"] FUNDING POLICY FOR THE TOWN.

E.6 Discussion and/or Action [Manager Cushman]: RESOLUTION NO. 2020-10 A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH COCHISE COUNTY FOR ELECTION SUPPLIES AND SERVICES

F. Manager and/or Director reports

G. Items to be placed on future agendas

H. Reports of Current Events by Council

I. Adjournment

Posted at 5:00 PM, on June 9, 2020, at the following locations:

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TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
May 28, 2020 AT 7:00 PM
HUACHUCA CITY Library/ Online
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

SPECIAL NOTICE: BY PROCLAMATION OF THE MAYOR DUE TO THE COVID-19 PANDEMIC, THE MAYOR AND COUNCIL WILL HOLD PUBLIC MEETING'S AT THE TOWN LIBRARY. THESE MEETINGS WILL BE LIVE-STREAMED. MEMBERS OF THE PUBLIC MAY ATTEND THESE MEETINGS BY GOING TO <https://www.facebook.com/HuachucaCityAZ>. IN ADDITION, THE MAYOR HAS TEMPORARILY SUSPENDED CALLS TO THE PUBLIC AT THESE MEETINGS. HOWEVER, MEMBERS OF THE PUBLIC MAY SUBMIT WRITTEN COMMENTS TO THE TOWN CLERK TWENTY-FOUR HOURS IN ADVANCE OF THE MEETING. ADVANCE NOTICE OF THESE MEETINGS CAN BE FOUND AT THE TOWN'S USUAL AGENDA POSTING LOCATIONS INCLUDING THE TOWN'S WEBSITE <https://huachucacityaz.gov/>

AGENDA

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The meeting was called to order at: 7:16 pm

The Pledge of Allegiance was led by: Mayor Wallace

The Invocation was offered by: Chief Thies

Roll Call

Individual	Position	Present	Absent
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	By Phone	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	
Philip Cushman	Town Manager	X	
Janine Rustine	Town Clerk	X	
Thomas Benavidez	Town Attorney	By phone	

B. Call to the Public – Mayor TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK

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- C.1.** Consider approval of the minutes of the Council meeting held on May 14th, 2020.
- C.2.** Consider approval of the minutes of the Council Work session held on May 14th, 2020
- C.3.** Consider approval of the Payment Approval Report in the amount of \$41,462.62

Motion C: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Motion C:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councillor Hirshberg	

D. Unfinished Business before the Council – Mayor

Public comment **TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK** will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- D.1. Discussion and/or Action [Director Harvey]:** Update on progress towards reopening of the Town pool.

Motion D.1: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councillor Hirshberg	

Director Harvey: Public Works worked hard and got the pool up and running and almost ready for opening. They power washed the whole pool. We're still having a bit of staffing issues but we are getting applications. We are hoping to open June 18th. I have gotten some good guidelines from the CDC. We will hire someone just to do just cleaning so the lifeguards can concentrate on their jobs. We will move all the furniture out so we don't have to constantly clean it.

Motion D.1: Direct towards opening		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

E. New Business Before Council – Mayor

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announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and /or Action [Spencer Forsberg]: May 2020 Town Finance Report

Motion E.1: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Spencer Forsberg: 83% through fiscal year. I just want to point out that we are in the black and there savings accounts have been built up this year.

Monthly revenue for April \$135,210.73 and for the year \$1,707,745.80

Expenditures for April \$222,448.89

Water \$19,689.46

Sewer \$13,932.04

Landfill \$2,553.31

E.2 Discussion and/or Action [Director Vu]: RESOLUTION 2020-07 ESTABLISHING A SALARY EQUIVALENT FOR PURPOSES OF COMPUTING WORKERS' COMPENSATION INSURANCE PREMIUMS AND COMPENSATION BENEFITS FOR VOLUNTEERS.

Motion E.2: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Manager Cushman: This is for workers compensation if we have any volunteers, we have estimated we will have 10 volunteers.

Mayor Wallace: We will have to change the resolution to reflect the changes we want. Ten volunteers and then the jobs we want which are police, library, administrative tasks and senior center.

Motion E.2: With Changes made by Council		Action:
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

E.3 Discussion and/or Action [Director Vu]: RESOLUTION 2020-08 AUTHORIZING PARTICIPATION AND MEMBERSHIP IN THE ARIZONA MUNICIPAL RISK RETENTION POOL, AN ARIZONA NONPROFIT CORPORATION, FOR WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY INSURANCE COVERAGE.

Motion E.3: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Manger Cushman: This is for workers compensation for the rest of the employees.

Motion E.3:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

E.4 Discussion and/or Action [Director Vu]: Authorization of Finance Clerk to select a provider for medical, voluntary vision, and voluntary dental insurance coverage for Town employees.

Motion E.4: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Manager Cushman: Because of the resignation of our finance clerk another employee Gerri Sullivan will be doing the presentation. Ms. Sullivan used to sell insurance so she had knowledge of insurance.

Gerri Sullivan:

Current Employer cost for one year -	\$116,488 (\$9,707 monthly)
Renewal Employer cost for one year -	\$123,396 (\$10,283 monthly)

Increase rate of 5.5% (the average increase is 10% - 12%) \$6,908 (\$576 monthly)
Per Pay Period Employee only rate would stay the same (13 employees currently use) at \$25;
+spouse increase to \$388.98(1 employee currently uses); +kids increase to \$370.77(0
employees use); +family increase to \$862.17(0 employees use)

This would be leaving the current medical plan as is and continuing with VSP Vision and
Principal Dental, both remaining 100% paid by the employee (current usage: 9 employees
only, 2 +spouse, 1 +kids, and 2 family each for vision and dental) –for employees rates and
coverage on Principal Dental vs CIGNA Dental

Minimal coverage changes –

Employees would still be able to take advantage of the dental insurance for their family
without having the expense of the medical family plan.

Rate is locked in

CIGNA would give an overall discount for combining the medical and dental coverage
Keeping same coverage for medical and adding dental, the yearly premium would be
\$120,876 (\$4,388 increase, down from \$6,908 of a straight renewal of our current)

Increase rate of 3.49%, to \$10,073 monthly

Per Pay Period Employee only rate would remain \$25; +spouse increase to \$382.05; +kids
increase to \$364.19; Family increase to \$846.24.

The same minimal coverage changes –

The only way for an employee to insure their spouse, kids, or family for dental would be to
purchase the family medical plan, which may be cost prohibitive to some employees who
currently purchase the dental separately.

Rate is locked in

Blue Cross Blue Shield

Quoted Employer premium for the year - \$122,576 (4.85% increase to the current CIGNA
premium)

Similar coverage, deductibles, copays, and max out of pocket –

Employees could still opt to take the individual vision and dental coverages, with minimal
increases –

Premium not locked in and could increase significantly, based on final enrollment

United Healthcare

Quoted Employer premium for the year - \$119,366 (2.29% increase to current CIGNA
premium)

Similar Coverage

Employees could still opt to take the separate vision and dental coverages with minimal rate
changes –

Significant increase to Employee deductibles

Increase to max out of pocket for in network and out of network for both individuals and
families –

Increase to copays for both primary care and specialists

Premium not locked in and could increase significantly, dependent on final enrollment

Gerri Sullivan: We have to look at the deductible for the employee on top of the cost from the city. If the deductible is too high our employees will have a hard time paying for the cost out of pocket. I recommendation would be to stay with what we have currently which is CIGNA for health insurance, Principal dental for dental and VSP for vision.

Manager Cushman: I also think a little stability right now would be good for everyone.

Motion E.4: Direct Ms. Sullivan to make decision		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

- E.5 Discussion and/or Action [Director Harvey]:** Authorization for termination of Contract with Yavapai County for "ERATE" [discounted telecommunications and internet access] consulting services.

Motion E.5: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Butterworth	

Direct Harvey: Through ERATE we were able to bring fiber to our Library. The gentleman who is our ERATE consultant did not properly do the paperwork. We are not the only one he did not do the paperwork correctly with but we will have to pay for his mistakes. We will be on the hook for \$42,000. I'm working with Century Link to set up a five year repayment plan. I will also be looking for grants to help bring in money to the town to offset the cost. I can't use grants to pay for this but we can get grants for other things which will help the town recover the costs.

Motion E.5:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councilor Post	

- E.6 Discussion and/or Action [Manager Cushman]:** Approval to engage First West Properties to manage or sell newly acquired commercial property located at 830 Arizona Street.

Motion E.6: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Manager Cushman: One of the things we're not designed to do as a town is to manage commercial property or sell. Based on a recommendation from our building official he suggested that we go find a commercial real estate company to lease it and perhaps sell it. One of the challenges are is that the price that we paid for that building is way above market price and it's competing against nicer buildings in in better locations. But what's different about First West is the proprietor there. Mr. Frank Morrow is also the executive director of the Sierra Vista Area IDA Industrial Development Association. So, that's something extra that you would get from this commercial real estate company that you might not get from a different one and what IDAs can do is that they can help a business coming in with some of the financing options that of municipal can't do.

Councillor Banks: Should we take this out to bid?

Councillor Hlrshberg: A one year contract seems long.

Attorney Benavidez: A one year contract really isn't that long since it takes longer with commercial buildings. I believe Mr. Cushman has done his research and done the direct solicitation.

Councillor Post: Six percent fee is really fabulous for a commercial building.

Manager Cushman: I will provide updates.

Motion E.6:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councillor Post	

F. Manager's Report: The finance manager put in her resignation so we are looking for a new finance Director. We have people who have stepped in to help do the many jobs that need to be done. I had a very good meeting last week on Code enforcement with Chief Bidon, Dr. Johnson and Chief Thies on cleaning up the town. On the economic development side I have received some calls interested in the town. There will be a COVID testing blitz through Chiricahua Mobile Health Clinic on June 4th at 7am-9am in the Senior Center parking lots.

G. Items to be placed on future agendas: Executive session to discuss all the changes that are happening

H. Reports of Current Events by Council: Councillor Butterworth the SVMPO meeting. Councillor Banks: That was a good meeting with some discussion on lowering the speed limit through the Town. We also had the Emergency Signal kickoff meeting today with almost everyone who is working on the project. We are talking about doing a ground breaking for the Signal. Mayor Wallace: We are still operating under the COVID orders, I will be looking through everything and maybe doing another proclamation. I am looking to going back to council chambers for our next meeting. I want to address a comment from a resident who asked why we're not wearing masks. It is too hard to hear us without the masks and we want to make sure everyone can hear us and to make sure we are being transparent.

I. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Councillor Hlrshberg	

Meeting Adjourned: 8:37 pm

Approved by Mayor Johann R. Wallace on June 11, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Janine Rustine,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on May 28, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Janine Rustine,
Town Clerk



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL WORK SESSION
May 28, 2020 AT 6:00 PM
HUACHUCA CITY Library/ Online
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

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The meeting was called to order at: 6:00 pm
The Pledge of Allegiance was led by: Mayor Wallace

Roll Call

Individual	Position	Present	Absent
Johann Wallace	Mayor	X	
Donna Johnson	Mayor Pro-Tem	X	
Debra Trate	Councilor	By Phone	
Christy Hirshberg	Councilor	X	
Joy Banks	Councilor	X	
Cynthia Butterworth	Councilor	X	
Jean Post	Councilor	X	
Philip Cushman	Town Manager	X	
Janine Rustine	Town Clerk	X	
Thomas Benavidez	Town Attorney		X

B. Call to the Public – Mayor TEMPORARILY SUSPENDED – WRITTEN COMMENTS MAY BE SUBMITTED TO THE TOWN CLERK

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C.1. Discussion [Manager Cushman]: Upcoming budget for the fiscal year 2021. All town revenues and expenses may be discussed.

Motion C: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Councilor Hirshberg	

Chief Bidon:

Income:

- Emergency Medical Services \$275,834
- Fire Protection Contracts \$3,000
- User Fees \$400

- Training \$5,000

Total \$284,234

Intergovernmental Revenue

- Federal Grants \$200,000
- State Grants \$15,000
- State Land \$40,000

Total \$255,000

Misc. Revenue

- Huachuca City \$410,000
- Carry Over \$90,000
- Contributions/Donations \$1,000
- Interest \$5,000
- Volunteer Retirement \$2,500
- Reimbursement Uniform Allowance \$2,000

Total \$510,500

Taxes

- CFDA \$127,136
- Central Property \$43,512
- Personal Property \$15,625
- Real Estate \$576,541

Total \$762,814

Total \$1,812,548

Operations

- Communications \$50,000
- Dispatch Contract \$24,000
- EMS Supplies \$14,000
- Grant Matching Funds \$20,000
- Fuel, Oil & Lubricants \$30,000
- Small Tools and Equipment \$25,000
- Supplies and Materials \$10,000
- Vehicle Repairs and Maintenance \$15,000

Total \$188,000

Other Services & Charges

- Administration \$6,000
- Insurance \$26,000
- Interest \$500
- Leases & Rentals \$96,200
- Misc Office Equipment \$4,500
- Office Supplies \$9,000
- Professional Services \$17,000
- Reimbursement County Services \$4,000
- Building Repairs & Maintenance \$10,000
- Telephone \$5,000

- Utilities \$16,000
- Fire/EMS Equipment Maintenance \$15,000

Total \$209,700

Training

- Paramedic Class \$14,000
- Firefighter I,II \$8,000
- State Fire School \$3,500
- Misc Training Classes \$3,000
- Training Computer \$1,500
- Fire Training Programs \$3,000
- Travel \$4,000
- Training Officer \$5,000

Total \$42,000

Personnel Services

- Wages
 - Administration \$154,500
 - Staff \$563,377
 - Overtime \$36,000
 - Part Time \$117,656
- Physicals \$15,000
- Benefits
 - Insurance \$45,000
 - ASRS \$29,115
 - APSRS \$58,454
 - FICA \$42,000
- Volunteers \$2,500
- Uniforms \$9,000
- Worker's Comp \$37,000
- 5% Cola \$35,894

Total \$1,145,405

Capital Outlay

- Equipment Vehicles \$150,000
- Contingency Fund \$77,443

Total \$227,443

Total \$1,812,548

Chief Bidon: We will be looking into replacing equipment in the next few years so we have to put that into account.

Cardiac Monitors: Need Four Total in the next 3 years \$120,000-\$180,000

Video Laryngoscope: Need Three \$1,200-\$10,000

Nozzles: Need four \$650-\$1,200

Self-Contained Breathing Apparatus- Replace 24, 24 spare bottles, 24 masks, Possible Grant Funding \$200,000

Wildland Equipment

- Saw Tool
- Chaps
- Wedges
- Strainers
- Fuel Cans
- Drip Torch mounts
- Brush PPE Weather Kit
- GPS

Total: \$12,044.00

Hose:

- 1 ½ inch Attack Line 1,000 feet- \$4,210.64
- 2 ½ Inch Attack Line 1,000 feet - \$4,429.00
- 4 Inch Supply Line 2,000 feet - \$14,519

Total: \$23,158.64

Ladder Truck:

Used or New \$95,000 - \$1,200,000

Landfill- Jay Howe: I just received this, there will have to be changes once I've really looked into it.

Personnel Services –reduction of \$158,616?

Employ Benefits- needs to match the personnel services

I'm also going to look into the numbers for the leases and maintenance.

Mayor Wallace: I didn't expect you to have all the numbers, we just wanted to see some numbers. We can get our accountant Spencer to help get the information that you need.

Parks and Rec

Account Description	FY2021 Proposed
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Maintenance & Supplies	\$1,460
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Community Relations-4th of July	\$8,000
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Special Activities	\$800
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Total	\$10,260	5% = 540.00
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Senior Center

Account Description	FY2021 Proposed
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Personnel Services	\$0
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Overtime	\$0
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Employee Benefits	\$0
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Telephone \$0

Insurance \$0

Supplies \$1,650

Attorney Fees \$0

Utilities \$4,800

Internet Services \$0

Total Expenditures \$7,000 5% is \$367

Summer Splash

Account Description FYE 2020 Proposed

Personnel \$2,940

Employee Benefits \$300

Supplies \$200

Total \$3,440 5% is \$250

Pool

Account Description FY 2021 Proposed

Personnel Services \$10,144

Employ Benefits \$1,008

Advertising \$0

Telephone \$100

Utilities \$6,800

Maintenance & Supplies \$2,600

Certifying/Tng \$300

Total: \$20,952 5% is \$1,089

Jim Halterman- Public Works

Water

Account Description FY2021 Proposed

Personnel Services \$71,000

Overtime	\$1,200
Standby time	\$4,160
Uniform Expense	\$2,400
Employee Benefits	\$31,000
Insurance	\$3,110
Office Supplies	\$200
Utilities	\$43,200
Contract Labor	\$8,000
Sales Tax	\$12,700
Postage	\$3,400
Maintenance & Supplies	\$16,000
Vehicle Expense	\$12,000
Fuel Expense	\$10,000
Computer Expense	\$200
Water Test	\$6,000
Equipment Maintenance	\$13,000
Professional Service	\$9,000
Travel	\$1,000
Water Capital Outlay	\$100
Bad Debt Expense	\$100
Total	\$247,770 Decrease 5%

Sewer

Account Description	FY2021 Proposed
Personnel Services	\$71,000
Employee Benefits	\$31,000
Insurance	\$3,110

Utilities	\$7,100
Contract Labor	\$15,000
Maintenance & Supplies	\$4,800
Vehicle Expense	\$3,000
Fuel	\$13,000
Computer Expense	\$200
ADEQ Fees	\$4,000
Equipment Maintenance	\$3,000
Sewer Chemicals	\$800
Professional Service	\$10,000
Sewage Pond Compliance	\$5,000
Bad Debt Expense	\$100
Muffin Monster Payment	\$3,500
Payment of WIFA Loan	\$25,000
Total:	\$207,370 decrease 5%

Public Works

Account Description	FY2021 Proposed
Personnel Services	\$14,585
Overtime	\$500
Uniform	\$1,450
Insurance	\$1,555
Employee Benefits	\$9,762
Contract Labor	\$1,000
Utilities	\$30,000
Maintenance & Supplies	\$1,750
Equipment (Mower Repair)	\$813

Fuel \$1,000

Total: \$62,415 decrease 5%

Mayor Wallace: Remember I had some questions about the Police budget there were a few numbers off but they were fixed, it was personnel and benefits. The budget still kept the 5% decrease.

D. Adjournment

Motion: to Adjourn		Action: Approved
Moved by: Mayor Wallace	Seconded by: Mayor ProTem Johnson	

Meeting Adjourned: 7:05 pm

Approved by Mayor Johann R. Wallace on June 11, 2020.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Janine Rustine,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on May 28, 2020. I further certify that the meeting was duly called and a quorum was present.

Ms. Janine Rustine,
Town Clerk

Payment Approval Report

Company	amount due
ACE	48.56
ACE	21.57
ACE	49.78
ACE	98.52
ADEQ	\$ 2,083.26
Allied Electronics and Automation	\$ 375.08
AZ State Treasurer	\$ 7,464.34
Barnett's Propane	\$ 60.00
Benjamin Supply	\$ 40.00
Boise Tech LLC	\$ 500.00
Canyon Vista Medical Center	\$ 3,754.80
Caselle	\$ 712.00
CAT Financial	\$ 6,754.69
Christel Donker	\$ 48.40
Cintas	\$ 195.24
CIS	\$ 89.95
Cochise County Highway & Floodplain	\$ 80.00
Cochise County Highway & Floodplain	\$ 100.00
Cochise County Superior Court	\$ 233.71
Cochise Lock & Safe	\$ 25.00
Cochise Lock & Safe	\$ 200.00
Cochise Lock & Safe	\$ 18.00
Cochise Lock & Safe	\$ 100.00
Cochise Lock & Safe	\$ 17.83
Copper Point	\$ 1,685.00
Copygraphic	\$ 272.54
D & M Tire	\$ 272.16
D & M Tire	\$ 16.00
D & M Tire	\$ 58.00
EC Data Technologies	\$ 2,665.00
Elete Sales and Services	\$ 65.73
Elite Sales and Services LLC	\$ 1,750.16
Empire CAT	\$ 3,717.98
Empire CAT	\$ 1,313.43
Empire Homes Inc	\$ 1,482.00
Empire Homes Inc	\$ 608.75
Empire Homes Inc	\$ 1,482.00
Empire Homes Inc	\$ 1,482.00
Empire Southwest LLC	\$ 1,200.00
ERATE-EC Data Technologies	\$ 2,665.00
Fedko Emergency Physicians LLC	\$ 1,052.00
Fireworks Production of Arizona	\$ 2,750.00
Garden Canyon Towing	\$ 50.00
Gardner's Garage	\$ 100.00

Gardner's Garage	\$	100.00
General Fund Trust	\$	8,435.48
Gila Electronics	\$	849.97
Gilbert Technical Services Inc	\$	2,890.00
Haymore & Forsberg	\$	3,250.00
Herald Review	\$	111.67
Herald Review	\$	359.93
Herald Review	\$	509.67
Jeffery Thorpe- Attorney	\$	1,490.00
K12 Handheld inc	\$	6,575.00
Lal Enterprises Inc	\$	57.75
League of Arizona Cities and Towns	\$	4,468.00
Leslie's Pool	\$	157.00
Leslie's Pool	\$	437.61
Leslie's Pool	\$	220.61
Leslie's Pool	\$	217.00
Leslie's Pool	\$	208.54
Leslie's Pool	\$	157.00
M&M Powder Coating LLC	\$	165.00
Mac's Towing LLC	\$	85.00
McCoy's Septic Pumping	\$	190.00
McCoy's Septic Pumping	\$	190.00
Merle's Automotive Supply	\$	25.00
Merle's Automotive Supply	\$	25.00
Mobile Beacon	\$	4,000.00
Mobile Beacon	\$	4,000.00
Mountain Power	\$	3,984.76
Moyes Sellers & Hendricks	\$	3,307.75
Personal Concepts	\$	19.00
R.L. Workman Construction LLC	\$	1,686.00
Senergy Petroleum	\$	1,523.43
Senergy Petroleum	\$	2,957.99
Southwest Gas	\$	48.70
Southwest Gas	\$	90.71
Southwest Gas	\$	30.34
Southwest Gas	\$	30.34
Southwest Gas	\$	53.52
Southwestern Sales Co	\$	344.75
Southwestern Sales Co	\$	335.01
Sparkletts	\$	84.26
Struse Plumbing	\$	300.00
SW Building Inspection Service	\$	4,200.00
Tech Soup	\$	165.00
The Big Tow	\$	85.00
The Big Tow	\$	85.00
Transact	\$	101.09
Truly Nolen	\$	44.00

Truly Nolen	\$	44.00
Truly Nolen	\$	45.00
Turner Labs	\$	120.00
Turner Labs	\$	97.50
TWN	\$	48.86
Waste Management	\$	10,787.24
Wells Fargo Credit Card/ Qualification Targets	\$	50.16
WEX Fleet	\$	1,614.51
WIST	\$	132.96
WIST	\$	132.96
WIST	\$	123.00
WIST	\$	123.00
WIST	\$	150.52
WIST	\$	123.00
WIST	\$	123.00
WIST	\$	85.32
WIST	\$	599.31
Total	\$	120,810.70

Report Criteria:

Accounts to include: With balances
Print Fund Titles
Page and Total by Fund
Print Source Titles
Total by Source
Print Department Titles
Total by Department
All Segments Tested for Total Breaks

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
GENERAL FUND					
TAXES					
10-31-100	AUTO LIEU TAX	83,378.08	89,855.00	93.00	100,974.00
10-31-200	REAL PROPERTY TAXES	96,889.89	94,900.00	102.10	95,326.21
10-31-240	FRANCHISE TAXES	11,878.48	17,250.00	68.86	18,300.00
10-31-260	CITY SALES TAXES	289,181.81	214,727.00	137.83	250,000.00
10-31-282	Use Tax Purchases	.00	25,000.00	.00	10,000.00
10-31-284	Use Tax Inventory	.00	25,000.00	.00	10,000.00
10-31-280	STATE SALES TAXES	164,922.15	172,379.00	95.67	167,371.00
Total TAXES:		653,248.19	636,911.00	102.24	639,971.21
LICENSES AND PERMITS					
10-32-100	BUILDING PERMITS	10,863.40	30,083.00	36.10	12,000.00
10-32-110	BUSINESS LICENSES	7,657.25	12,042.00	63.59	8,000.00
10-32-120	P&Z FEES	210.00	1,305.00	16.09	750.00
Total LICENSES AND PERMITS:		18,730.65	43,440.00	43.12	20,750.00
INTERGOVERNMENTAL REVENUE					
10-33-100	STATE REVENUE SHARING	208,019.55	224,331.00	91.84	248,099.00
Total INTERGOVERNMENTAL REVENUE:		208,019.55	224,331.00	91.84	248,099.00
CHARGES FOR SERVICE					
10-34-100	ZONING FEES	823.78	250.00	328.50	.00
10-34-131	POLICE PROTECTION EQUIPMENT	52.49	100.00	52.49	100.00
10-34-132	POST TRAINING REIMBURSEMENTS	.00	100.00	.00	100.00
10-34-140	AUCTION PROCEEDS	54,111.23	50,000.00	108.22	20,000.00
10-34-150	ANIMAL SHELTER REIMBURSEMENT	.00	100.00	.00	100.00
10-34-160	KENNEL FEES	483.00	1,000.00	48.30	1,000.00
10-34-170	Admin Garbage Fees	7,279.63	19,350.00	37.62	8,000.00
10-34-530	City Bus Fees/Donations	.00	2,000.00	.00	2,000.00
Total CHARGES FOR SERVICE:		62,750.11	72,900.00	86.08	31,300.00
FINES					
10-35-100	POLICE FINES	91,197.28	103,000.00	88.54	99,000.00
10-35-110	IMPOUND FEES	4,490.00	2,700.00	166.30	4,200.00
10-35-112	TOWING FEES	1,740.00	2,100.00	82.86	2,100.00
10-35-120	LIBRARY FEES & FINES	2,290.89	3,200.00	71.59	3,200.00
Total FINES:		99,718.15	111,000.00	89.84	108,500.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
MISCELLANEOUS REVENUE					
10-36-100	INTEREST	28,938.94	40,833.00	68.30	30,000.00
10-36-200	UNREALIZED GAIN	1,176.05	2,000.00	58.80	2,000.00
10-36-455	DONATIONS	1,479.00	100.00	1,479.00	100.00
10-36-500	PARKS & REC REVENUE & FEES	128.00	2,400.00	5.33	2,400.00
10-36-515	Youth Sponsorship Revenue	.00	3,000.00	.00	3,000.00
10-36-900	MISCELLANEOUS	20,101.88	.00	.00	5,000.00
10-36-902	WORKERS' COMP REIMBURSEMENT	1,709.08	100.00	1,709.08	100.00
10-36-903	Diesel Sales (Fire, School)	10,567.41	22,000.00	47.99	15,000.00
10-36-904	WILDLAND REVENUE	.00	2,500.00	.00	2,500.00
10-36-907	Insurance Claims	.00	100.00	.00	100.00
10-36-908	Employee Insurance Contributio	12,905.19	25,000.00	51.62	15,000.00
10-36-910	LANDFILL LAND LEASE	685,795.80	702,955.00	83.33	702,955.00
10-36-911	Weapons & Ammo	.00	.00	.00	20,000.00
10-36-912	Asset Forfeiture	.00	.00	.00	20,000.00
10-36-950	RICO REVENUE(Asset Forfeiture)	.00	8,400.00	.00	8,400.00
10-36-965	Building Lease Rent	.00	15,000.00	.00	15,000.00
10-36-971	Tower Lease	.00	62,984.00	.00	62,984.00
10-36-980	Insurance Dividend	.00	29,000.00	.00	29,000.00
10-36-990	Muffin Monster Repayment	3,500.00	3,500.00	100.00	3,500.00
10-36-999	Daily Cash Rec Over/Short Acct	40.00	10.00	400.00	100.00
Total MISCELLANEOUS REVENUE:		981,979.05	920,282.00	71.83	937,116.00
Town Grants					
10-37-165	DONATIONS - ANIMAL SHELTER	500.00	5,000.00	10.00	5,000.00
10-37-166	Animal Shelter Grants	.00	150,000.00	.00	.00
10-37-458	DONATIONS - LIBRARY	2,102.75	3,000.00	70.08	3,000.00
10-37-457	LIBRARY GRANT	32,150.00	100,000.00	32.15	40,000.00
10-37-458	Senior Center Grant	39.75	25,000.00	.16	25,000.00
10-37-457	Police Donations	.00	5,000.00	.00	5,000.00
10-37-480	Summer Splash Grant	6,263.65	5,000.00	125.27	5,000.00
10-37-906	Grants - Police AZDOHS	.00	120,428.00	.00	100,000.00
10-37-906	Grants - IT	.00	15,000.00	.00	10,000.00
10-37-909	Building Regulation Grant	.00	10,000.00	.00	10,000.00
10-37-911	Grants - Police AZGOHS	.00	120,428.00	.00	50,000.00
10-37-913	USDA Equipment Grant	.00	60,000.00	.00	60,000.00
10-37-919	City Bus Grant	50,000.00	75,000.00	66.67	50,000.00
10-37-920	General Admin Grant	27,000.00	225,000.00	12.00	50,000.00
10-37-921	Police Grant	.00	25,000.00	.00	.00
10-37-925	Misc Grants	.00	25,000.00	.00	25,000.00
10-37-926	Covid-19 Grants	.00	.00	.00	250,000.00
10-37-963	E-Rate	2,393.14	150,000.00	1.60	150,000.00
10-37-965	SCBA Grant	.00	200,000.00	.00	200,000.00
10-37-966	Sewer Pond Project	.00	2,000,000.00	.00	2,000,000.00
10-37-967	Landfill Grant	.00	.00	.00	15,000.00
10-37-968	Public Works Grant	.00	.00	.00	20,000.00
10-37-969	Court Grant	.00	.00	.00	10,000.00
Total Town Grants:		120,449.29	3,318,952.00	3.63	3,083,000.00
COUNCIL					
10-42-100	PERSONNEL SERVICES	9,150.00	10,800.00	84.72	10,800.00
10-42-130	EMPLOYEE BENEFITS	753.25	930.00	80.99	930.00
10-42-220	ATTORNEY FEES	31,047.50	40,000.00	77.62	40,000.00
10-42-250	ADVERTISING	76.32	1,500.00	5.09	1,500.00

Account Number	Account Title	2018-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
10-42-290	OFFICE SUPPLIES	58.15	200.00	28.08	200.00
10-42-530	COMMUNITY RELATIONS	3,401.89	100.00	3,401.89	100.00
10-42-640	MEMBERSHIP LEAGUE	.00	5,720.00	.00	5,720.00
10-42-660	TRAVEL AND TRAINING	1,527.76	1,300.00	117.52	1,300.00
10-42-670	Bldg Lease Payment	14,621.21	18,000.00	81.23	.00
Total COUNCIL:		60,634.08	78,550.00	77.19	60,550.00
GENERAL ADMINISTRATION					
10-43-100	PERSONNEL SERVICES	156,691.21	156,370.00	100.21	165,000.00
10-43-102	New Hire	5,022.88	160.00	3,348.57	160.00
10-43-105	OVERTIME	280.28	.00	.00	250.00
10-43-130	EMPLOYEE BENEFITS	36,244.24	57,063.00	63.52	49,315.21
10-43-250	ADVERTISING	1,838.09	4,000.00	40.95	4,000.00
10-43-271	TELEPHONE	6,715.03	8,600.00	78.08	8,600.00
10-43-280	INSURANCE	42,751.80	48,891.00	87.44	50,000.00
10-43-290	OFFICE SUPPLIES	2,241.38	6,000.00	37.36	6,000.00
10-43-300	PRINTING	906.50	250.00	362.60	1,000.00
10-43-340	UTILITIES	4,838.67	7,956.00	60.82	8,000.00
10-43-360	CONTRACT LABOR	608.94	1,700.00	35.70	1,700.00
10-43-440	POSTAGE	1,394.89	3,500.00	39.85	3,500.00
10-43-470	VEHICLE EXPENSE	48.06	600.00	8.01	600.00
10-43-475	FUEL EXPENSE	178.08	600.00	29.68	600.00
10-43-480	COMPUTER EXPENSE	8,705.73	3,168.00	275.85	8,000.00
10-43-500	BUILDING MAINTENANCE	4,227.57	3,210.00	131.70	4,000.00
10-43-610	EQUIPMENT MAINTENANCE	23.57	500.00	4.71	250.00
10-43-640	MEMBERSHIP	2,238.08	1,500.00	149.07	2,500.00
10-43-650	AUDIT	34,957.88	35,750.00	97.78	35,750.00
10-43-660	TRAVEL AND TRAINING	3,387.25	4,000.00	84.68	4,000.00
10-43-671	Bldg Lease Payment	.00	.00	.00	18,000.00
10-43-680	ELECTION SUPPLIES	.00	100.00	.00	8,000.00
10-43-703	CODIFYING/DIGITIZING	2,369.60	2,100.00	112.84	2,100.00
10-43-705	CAPITAL LEASE EXPENSE	9,042.20	7,000.00	129.17	10,000.00
10-43-840	CAPITAL OUTLAY - EQUIPMENT	848.36	100.00	848.36	1,000.00
10-43-850	HURF Repayment	.00	17,550.00	.00	4,200.00
Total GENERAL ADMINISTRATION:		325,356.24	370,646.00	87.78	396,515.21
MAGISTRATE					
10-45-100	PERSONNEL SERVICES	19,442.50	12,857.00	151.22	21,008.00
10-45-105	OVERTIME	280.27	500.00	56.05	250.00
10-45-120	PROSECUTION FEES	3,641.00	6,600.00	55.17	4,500.00
10-45-130	EMPLOYEE BENEFITS	7,097.15	4,601.00	154.25	7,860.00
10-45-221	Court Appt Attorneys	440.00	9,200.00	4.78	4,000.00
10-45-250	CONTRACT LABOR-Pro Tem	1,530.00	1,000.00	153.00	1,000.00
10-45-290	OFFICE SUPPLIES	88.03	450.00	19.56	200.00
10-45-360	CONTRACT LABOR-Judge	6,600.00	10,000.00	66.00	14,400.00
10-45-361	CONTRACT LABOR - SECURITY	1,374.00	1,700.00	80.82	9,760.00
10-45-480	COMPUTER EXPENSE	2,250.00	2,500.00	90.00	2,750.00
10-45-660	TRAVEL/TRAINING	1,239.69	500.00	247.94	1,500.00
10-45-810	JAIL FEES	3,655.60	4,500.00	81.24	4,000.00
Total MAGISTRATE:		47,838.24	54,408.00	87.56	71,218.00
IT					
10-48-101	Contract Labor	15,740.00	23,725.00	66.34	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
10-48-210	SUBSCRIPTIONS	12,072.65	13,040.00	92.58	38,765.00
10-48-275	CELL PHONE	18,785.67	18,880.00	99.28	19,680.00
10-48-804	Software Licensing	.00	100.00	.00	100.00
10-48-840	CAPITAL OUTLAY	.00	7,750.00	.00	7,750.00
Total IT:		44,598.32	64,295.00	89.37	64,295.00
POLICE					
10-51-100	PERSONNEL SERVICES	287,941.80	310,822.00	86.20	308,000.00
10-51-102	NEW HIRE	638.50	.00	.00	.00
10-51-105	OVERTIME	4,140.71	4,000.00	103.52	8,000.00
10-51-107	STAND BY	342.50	.00	.00	.00
10-51-110	UNIFORM EXPENSE	3,874.81	3,000.00	129.15	3,100.00
10-51-130	EMPLOYEE BENEFITS	72,931.48	203,320.00	35.87	181,000.00
10-51-135	PUBLIC SAFETY RETIREMENT	46,743.98	.00	.00	.00
10-51-221	PSRS BOARD ATTORNEY	.00	100.00	.00	.00
10-51-222	SEACOM/CCSO Contract	81,950.00	81,950.00	100.00	81,950.00
10-51-230	Professional Services	3,311.95	3,500.00	94.63	3,500.00
10-51-240	Prosecution Fees	3,641.00	6,800.00	53.17	4,500.00
10-51-271	TELEPHONE	3,648.19	4,900.00	74.41	5,200.00
10-51-290	OFFICE SUPPLIES	737.75	300.00	245.92	1,000.00
10-51-295	PRINTING EXPENSE	33.77	200.00	16.89	1,225.00
10-51-340	UTILITIES	4,251.41	7,955.00	53.44	8,000.00
10-51-360	Contract Labor	808.98	.00	.00	.00
10-51-365	SHREDDING SERVICES	184.45	.00	.00	.00
10-51-480	MAINTENANCE AND SUPPLIES	9,382.18	3,500.00	267.49	1,200.00
10-51-483	MEDICINE/VACCINE	.00	.00	.00	2,000.00
10-51-488	WEAPONS AND AMMUNITION	500.00	500.00	100.00	800.00
10-51-487	SV CONTRACT PAYMENT	.00	.00	.00	4,000.00
10-51-470	VEHICLE EXPENSE	25,028.85	6,000.00	417.14	11,000.00
10-51-475	POLICE FUEL EXPENSE	10,203.94	12,000.00	85.03	13,400.00
10-51-480	COMPUTER EXPENSE	20.48	1,800.00	1.28	1,000.00
10-51-505	POLICE VEHICLE IMPOUND FEE	2,384.57	2,000.00	119.23	2,210.00
10-51-510	IMPOUND ADMIN	2,250.00	.00	.00	.00
10-51-820	EQUIP REPAIR AND MAINTENANCE	1,175.48	4,900.00	23.99	8,300.00
10-51-840	MEMBERSHIP	.00	200.00	.00	400.00
10-51-880	TRAVEL AND TRAINING	5,874.85	8,850.00	66.38	2,500.00
10-51-885	COMMUNITY RELATIONS	.00	100.00	.00	1,000.00
10-51-705	CAPITAL LEASE	2,433.21	2,800.00	86.90	3,100.00
10-51-840	POLICE CAPITAL OUTLAY	.00	2,800.00	.00	4,900.00
10-51-841	VEHICLE LEASE	.00	8,000.00	.00	28,000.00
10-51-850	New Equipment	82.12	.00	.00	.00
10-51-858	Body Worn Camera Program	.00	4,100.00	.00	4,500.00
10-51-857	Asset Forfeiture Expenses	.00	500.00	.00	.00
Total POLICE:		549,792.40	684,598.00	80.31	671,585.00
ANIMAL SHELTER					
10-52-100	PERSONNEL SERVICES	19,494.75	12,480.00	156.21	.00
10-52-110	ANIMAL SHELTER UNIFORMS	248.73	300.00	82.91	.00
10-52-130	EMPLOYEE BENEFITS	2,740.25	1,900.00	144.22	.00
10-52-290	OFFICE SUPPLIES	28.30	.00	.00	.00
10-52-310	Insurance	308.20	400.00	78.55	.00
10-52-340	UTILITIES	128.24	.00	.00	.00
10-52-450	EQUIPMENT AND SUPPLIES	79.80	.00	.00	.00
10-52-480	MAINTENANCE AND SUPPLIES	184.87	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
10-52-463	MEDICE/VACCINE	1,110.49	12,500.00	8.88	.00
10-52-484	ANIMAL LICENSE FEES	.00	50.00	.00	.00
10-52-485	HEALTH AND SAFETY	.00	100.00	.00	.00
10-52-487	SV CONTRACT PAYMENT	5,445.00	2,450.00	222.24	.00
10-52-470	VEHICLE MAINT	443.58	500.00	88.72	.00
10-52-475	FUEL EXPENSE	570.16	.00	.00	.00
10-52-660	TRAVEL & TRAINING	1,100.00	500.00	220.00	.00
Total ANIMAL SHELTER:		31,878.37	31,180.00	102.24	.00
FIRE					
10-53-340	UTILITIES	7,115.18	15,844.00	45.48	12,000.00
10-53-380	CONTRACTED PERSONNEL SERVICE	410,000.00	410,000.00	100.00	410,000.00
10-53-386	INSURANCE	2,755.76	3,200.00	86.12	3,200.00
10-53-450	EQUIPMENT/TRUCK MAINTENANCE	225.37	.00	.00	.00
10-53-470	VEHICLE EXPENSE	1,318.11	.00	.00	.00
Total FIRE:		421,414.42	428,844.00	98.27	425,200.00
BUILDING REGULATION					
10-54-380	CONTRACT LABOR	42,950.00	57,000.00	75.35	55,000.00
10-54-780	BLDG REGULATION SUPPLIES	644.32	600.00	107.39	600.00
10-54-801	Abatement	.00	2,000.00	.00	1,020.00
Total BUILDING REGULATION:		43,594.32	59,600.00	73.14	56,620.00
PUBLIC WORKS					
10-57-100	PERSONNEL SERVICES	12,438.70	14,441.00	86.13	14,585.00
10-57-105	OVERTIME	741.83	250.00	296.73	500.00
10-57-107	STAND BY	134.00	.00	.00	.00
10-57-110	UNIFORM EXPENSE	1,103.80	5,000.00	22.07	1,450.00
10-57-130	EMPLOYEE BENEFITS	4,283.02	9,782.00	43.87	9,782.00
10-57-280	INSURANCE	1,347.25	1,555.00	86.64	1,555.00
10-57-340	UTILITIES	24,750.97	25,000.00	99.00	30,000.00
10-57-380	CONTRACT LABOR	1,889.52	1,000.00	188.95	1,000.00
10-57-460	MAINTENANCE AND SUPPLIES	1,831.82	1,715.00	106.80	1,750.00
10-57-475	FUEL EXPENSE	1,214.46	1,000.00	121.45	1,000.00
10-57-810	EQUIPMENT MAINTENANCE	10,353.74	4,000.00	258.84	813.00
Total PUBLIC WORKS:		60,088.71	63,723.00	94.30	62,415.00
CITY POOL					
10-58-100	PERSONNEL SERVICES	5,518.25	11,385.00	48.45	10,144.00
10-58-130	EMPLOYEE BENEFITS	834.88	1,300.00	64.22	1,008.00
10-58-270	PHONE	.00	100.00	.00	100.00
10-58-340	UTILITIES	4,820.59	8,100.00	59.67	6,800.00
10-58-460	MAINTENANCE AND SUPPLIES	1,746.55	2,600.00	67.18	2,600.00
10-58-660	Certifying	.00	300.00	.00	300.00
Total CITY POOL:		13,018.27	21,785.00	59.76	20,952.00
Summer Splash					
10-59-100	PERSONNEL SERVICES	2,105.50	4,500.00	46.79	4,500.00
10-59-102	New Hire	80.00	.00	.00	.00
10-59-130	EMPLOYEE BENEFITS	215.88	250.00	86.28	250.00
10-59-460	SUPPLIES	.00	250.00	.00	200.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
Total Summer Splash:		2,381.19	5,000.00	47.62	4,950.00
PARKS & RECREATION					
10-60-460	MAINTENANCE AND SUPPLIES	3,021.88	2,000.00	151.09	1,480.00
10-60-630	COMMUNITY RELATIONS/JULY 4TH	.00	8,000.00	.00	8,000.00
10-60-704	Special Activities	949.42	800.00	118.68	800.00
Total PARKS & RECREATION:		3,971.30	10,800.00	36.77	10,280.00
LIBRARY AND COMMUNITY SERVICES					
10-62-100	PERSONNEL SERVICES	72,374.01	89,162.00	81.18	88,091.00
10-62-102	New Hire	30.00	.00	.00	.00
10-62-130	EMPLOYEE BENEFITS	8,002.86	9,788.00	81.78	9,007.00
10-62-271	TELEPHONE	1,689.49	2,100.00	80.45	2,100.00
10-62-280	INSURANCE	308.20	400.00	76.55	400.00
10-62-290	OFFICE SUPPLIES	829.88	1,500.00	41.99	1,000.00
10-62-340	UTILITIES	6,975.31	10,800.00	65.80	10,800.00
10-62-388	INMATE/JANITORIAL	1,046.40	1,300.00	80.42	1,300.00
10-62-460	MAINTENANCE AND SUPPLIES	1,058.23	750.00	140.83	750.00
10-62-476	FUEL	23.80	80.00	29.50	40.00
10-62-480	COMPUTER EXPENSE	.00	2,885.00	.00	1,500.00
10-62-481	INTERNET	437.87	4,000.00	10.95	3,800.00
10-62-620	VEHICLE REPAIR & MAINT	.00	400.00	.00	200.00
10-62-621	E-Rate	.00	.00	.00	9,000.00
10-62-640	MEMBERSHIP	.00	100.00	.00	.00
10-62-680	TRAVEL AND TRAINING	444.72	730.00	60.92	500.00
10-62-703	COMMUNITY RELATIONS	297.00	100.00	297.00	.00
10-62-706	CAPITAL OUTLAY	3,731.72	3,700.00	100.86	3,700.00
Total LIBRARY AND COMMUNITY SERVICES:		97,044.09	127,365.00	76.19	129,986.00
CITY BUS					
10-65-280	INSURANCE	551.15	700.00	78.74	700.00
10-65-480	Bus Line Exp	.00	.00	.00	2,000.00
10-65-482	Bus Stop Construction	.00	2,000.00	.00	.00
Total CITY BUS:		551.15	2,700.00	20.41	2,700.00
Senior Center					
10-68-290	SUPPLIES	1,805.01	2,000.00	80.25	1,850.00
10-68-340	UTILITIES	2,958.94	4,800.00	61.69	4,800.00
10-68-482	PEST CONTROL	315.00	550.00	57.27	550.00
Total Senior Center:		4,876.95	7,350.00	66.35	7,000.00
Town Grants					
10-69-800	Animal Control Donations Exp	.00	5,000.00	.00	5,000.00
10-69-801	Animal Shelter Grant Exp	.00	150,000.00	.00	.00
10-69-802	Library Donations Exp	4,118.10	3,000.00	137.27	3,000.00
10-69-803	IT Grant Exp	.00	15,000.00	.00	15,000.00
10-69-804	Misc Exp	50.00	225,000.00	.02	225,000.00
10-69-805	Building Regulation Exp	.00	10,000.00	.00	10,000.00
10-69-806	Library Grants Exp	18,444.89	100,000.00	18.44	50,000.00
10-69-807	Senior Center Grant Exp	.00	25,000.00	.00	50,000.00
10-69-808	Summer Splash Grant Exp	.00	5,000.00	.00	5,000.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
10-89-808	EDA Grants Exp	.00	25,000.00	.00	25,000.00
10-89-810	E-Rate Exp	15,947.78	150,000.00	10.63	150,000.00
10-89-811	Food Pantry Donation Exp	.00	.00	.00	2,000.00
10-89-813	City Bus Grant Exp	.00	.00	.00	50,000.00
10-89-814	Landfill Grant Exp	.00	.00	.00	15,000.00
10-89-815	Public Works Grant Exp	.00	.00	.00	20,000.00
10-89-816	Court Grant Exp	.00	.00	.00	10,000.00
10-89-845	Police Grant Exp	.00	30,000.00	.00	30,000.00
10-89-848	AZDOHS GRANT EXPENDITURES	.00	120,426.00	.00	53,481.00
10-89-847	AZGOHS GRANT EXPENDITURES	.00	120,426.00	.00	31,000.00
10-89-849	Bus Line Exp	.00	75,000.00	.00	75,000.00
10-89-850	SCBA Grant Exp	.00	200,000.00	.00	200,000.00
10-89-851	USDA Equipment Grant	.00	60,000.00	.00	60,000.00
10-89-854	WIFA Loan	.00	2,000,000.00	.00	2,000,000.00
Total Town Grants:		38,560.77	3,318,852.00	1.10	3,084,481.00
GENERAL FUND Revenue Total:		1,822,894.99	5,329,896.00	34.20	5,088,739.21
GENERAL FUND Expenditure Total:		1,743,398.82	5,329,896.00	32.71	5,088,739.21
Net Total GENERAL FUND:		79,496.17	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
POLICE - DHS GRANT - BP OT					
REVENUE					
12-30-800	DHS Grant BP O/T	25,905.35	135,000.00	19.19	185,000.00
Total REVENUE:		25,905.35	135,000.00	19.19	185,000.00
EXPENDITURES					
12-40-130	EMPLOYEE BENEFITS	5,642.88	135,000.00	4.18	185,000.00
12-40-131	DUI Task Force Over Time	3,097.88	.00	.00	.00
12-40-135	Public Safety Retirement	5,538.14	.00	.00	.00
12-40-840	AUTHORIZED EXPENDITURES	22,294.95	.00	.00	.00
Total EXPENDITURES:		36,573.95	135,000.00	27.09	185,000.00
POLICE - DHS GRANT - BP OT Revenue Total:		25,905.35	135,000.00	19.19	185,000.00
POLICE - DHS GRANT - BP OT Expenditure Total:		36,573.95	135,000.00	27.09	185,000.00
Net Total POLICE - DHS GRANT - BP OT:		10,668.60-	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
FIRE TRUCK FUND					
REVENUE					
14-30-800	GRANT REVENUE	.00	200,000.00	.00	.00
	Total REVENUE:	.00	200,000.00	.00	.00
EXPENDITURES					
14-40-850	Authorized Expenditures	.00	200,000.00	.00	.00
	Total EXPENDITURES:	.00	200,000.00	.00	.00
	FIRE TRUCK FUND Revenue Total:	.00	200,000.00	.00	.00
	FIRE TRUCK FUND Expenditure Total:	.00	200,000.00	.00	.00
	Net Total FIRE TRUCK FUND:	.00	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
TRUST FUND					
REVENUE					
20-30-200	FINES and BAILS	169,505.62	173,651.00	97.61	174,000.00
20-30-300	BONDS	.00	100.00	.00	100.00
20-30-400	RESTITUTION	.00	100.00	.00	100.00
20-30-500	JCEF	.00	100.00	.00	100.00
Total REVENUE:		169,505.62	173,651.00	97.44	174,300.00
EXPENDITURES					
20-40-200	FINES AND BAILS	149,343.31	173,751.00	85.95	174,100.00
20-40-400	RESTITUTION	361.22	.00	.00	.00
20-40-401	BOND	.00	100.00	.00	100.00
20-40-500	JCEF	.00	100.00	.00	100.00
Total EXPENDITURES:		149,704.53	173,651.00	86.06	174,300.00
TRUST FUND Revenue Total:		169,505.62	173,651.00	97.44	174,300.00
TRUST FUND Expenditure Total:		149,704.53	173,651.00	86.06	174,300.00
Net Total TRUST FUND:		19,801.09	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
VOLUNTEER FIREMEN PENSION FUND					
REVENUE					
22-30-100	INTEREST REVENUE	1.06	.00	.00	600.00
Total REVENUE:		1.06	.00	.00	600.00
EXPENDITURES					
22-40-800	MISCELLANEOUS EXPENSE	599.00	.00	.00	600.00
Total EXPENDITURES:		599.00	.00	.00	600.00
VOLUNTEER FIREMEN PENSION FUND Revenue Total:		1.06	.00	.00	600.00
VOLUNTEER FIREMEN PENSION FUND Expenditure Total:		599.00	.00	.00	600.00
Net Total VOLUNTEER FIREMEN PENSION FUND:		597.95	.00	.00	.00

Account Number	Account Title	2018-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
ROAD USER FUND					
REVENUE					
23-30-300	GAS TAX REVENUES - HURF	146,148.31	180,048.00	98.73	160,677.00
23-30-320	HURF Repayment	12,883.47	17,056.00	75.42	17,000.00
23-30-800	Miscellaneous Revenue	.00	100.00	.00	100.00
Total REVENUE:		158,008.78	167,203.00	94.60	167,777.00
ROAD USERS ADMIN					
23-40-100	PERSONNEL SERVICES	.00	45,868.00	.00	46,000.00
23-40-130	EMPLOYEE BENEFITS	.00	24,568.00	.00	26,000.00
23-40-480	MAINTENANCE AND SUPPLIES	227.89	6,000.00	3.80	6,000.00
23-40-470	VEHICLE EXPENSE	.00	2,500.00	.00	2,500.00
23-40-476	FUEL	.00	1,080.00	.00	1,080.00
23-40-490	Road Repair	.00	58,472.00	.00	58,472.00
23-40-810	EQUIPMENT REPAIR	.00	5,000.00	.00	5,000.00
23-40-831	CAPITAL OUTLAY	.00	26,725.00	.00	26,725.00
Total ROAD USERS ADMIN:		227.89	167,203.00	.14	167,777.00
ROAD USER FUND Revenue Total:		158,008.78	167,203.00	94.60	167,777.00
ROAD USER FUND Expenditure Total:		227.89	167,203.00	.14	167,777.00
Net Total ROAD USER FUND:		157,781.89	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
STATE HURF					
REVENUE					
28-30-300	State HURF	197,802.20	.00	.00	161,448.00
	Total REVENUE:	197,802.20	.00	.00	161,448.00
STATE HURF EXPENDITURES					
28-40-122	MISC. EXPENSE	31,625.07	.00	.00	161,448.00
	Total STATE HURF EXPENDITURES:	31,625.07	.00	.00	161,448.00
	STATE HURF Revenue Total:	197,802.20	.00	.00	161,448.00
	STATE HURF Expenditure Total:	31,625.07	.00	.00	161,448.00
	Net Total STATE HURF:	166,177.13	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
WATER FUND					
REVENUE					
51-30-100	INTEREST EARNINGS	.00	250.00	.00	220.00
51-30-200	WATER SALES	308,838.17	246,553.00	125.28	325,000.00
51-30-202	RC: Reconnect Fee	1,290.00	850.00	151.76	1,000.00
51-30-203	WTO: Water Turn On Fee	160.00	.00	.00	.00
51-30-300	CONNECTION FEES	1,570.00	850.00	184.71	1,000.00
51-30-400	PENALTIES & FORFEITURES	7,409.02	12,000.00	61.74	8,000.00
51-30-900	Miscellaneous	45.00	250.00	18.00	250.00
Total REVENUE:		319,312.19	280,753.00	122.46	333,470.00
WATER EXPENDITURES					
51-40-100	PERSONNEL SERVICES	55,973.68	64,885.00	86.13	71,000.00
51-40-105	OVERTIME	3,338.11	1,200.00	278.18	3,400.00
51-40-107	STAND BY TIME	503.00	4,160.00	14.50	4,160.00
51-40-110	UNIFORM EXPENSE	1,084.92	2,400.00	45.21	2,400.00
51-40-130	EMPLOYEE BENEFITS	19,400.56	43,730.00	44.36	35,000.00
51-40-280	INSURANCE	2,694.52	3,110.00	86.64	3,110.00
51-40-290	OFFICE SUPPLIES	.00	200.00	.00	2,000.00
51-40-340	UTILITIES	33,440.30	43,200.00	77.41	47,200.00
51-40-380	CONTRACT LABOR	8,889.52	11,700.00	58.88	8,000.00
51-40-370	SALES TAX	24,976.25	12,700.00	196.66	30,000.00
51-40-440	POSTAGE	1,386.88	3,400.00	40.79	3,400.00
51-40-460	MAINTENANCE & SUPPLIES	14,727.16	20,000.00	73.64	25,000.00
51-40-470	VEHICLE EXPENSE	3,723.80	3,500.00	106.39	12,000.00
51-40-475	FUEL EXPENSE	11,157.85	8,000.00	139.47	14,000.00
51-40-480	COMPUTER EXPENSE	.00	200.00	.00	200.00
51-40-510	WATER TESTS	4,090.00	12,400.00	32.98	7,500.00
51-40-510	EQUIPMENT MAINTENANCE	14,719.42	7,900.00	186.32	19,000.00
51-40-550	PROFESSIONAL SERVICES	21,944.53	8,938.00	245.52	30,000.00
51-40-580	TRAVEL	.00	400.00	.00	1,000.00
51-40-840	WATER CAPITAL OUTLAY	.00	100.00	.00	15,000.00
51-40-900	Bad Debt Expense	.00	100.00	.00	100.00
51-40-950	Water Transfer To Savings	.00	8,430.00	.00	.00
Total WATER EXPENDITURES:		220,150.48	280,753.00	84.43	333,470.00
WATER FUND Revenue Total:		319,312.19	280,753.00	122.46	333,470.00
WATER FUND Expenditure Total:		220,150.48	280,753.00	84.43	333,470.00
Net Total WATER FUND:		99,161.71	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
SEWER FUND					
REVENUE					
52-30-100	INTEREST EARNINGS	.00	500.00	.00	200.00
52-30-200	SEWER SERVICES	207,387.28	218,346.00	95.84	226,000.00
52-30-300	CONNECTION FEES	.00	1,000.00	.00	1,000.00
Total REVENUE:		207,387.28	218,346.00	94.88	226,200.00
SEWER EXPENDITURES					
52-40-100	PERSONNEL SERVICES	55,973.33	64,985.00	86.13	76,000.00
52-40-105	OVERTIME	3,338.03	1,000.00	333.80	3,200.00
52-40-107	STAND BY TIME	803.00	4,160.00	14.50	.00
52-40-110	UNIFORM EXPENSE	1,085.01	2,400.00	45.21	1,000.00
52-40-130	EMPLOYEE BENEFITS	19,281.90	43,730.00	44.09	31,000.00
52-40-280	INSURANCE	2,884.52	3,110.00	86.64	3,110.00
52-40-340	UTILITIES	5,580.18	7,100.00	78.59	7,100.00
52-40-380	CONTRACT LABOR	12,321.70	18,000.00	68.45	18,000.00
52-40-440	POSTAGE	1,388.90	.00	.00	1,500.00
52-40-480	MAINTENANCE AND SUPPLIES	10,980.81	10,000.00	109.81	12,800.00
52-40-470	VEHICLE EXPENSE	907.40	3,000.00	30.25	3,000.00
52-40-475	FUEL	11,157.85	8,000.00	139.47	13,000.00
52-40-480	COMPUTER EXPENSE	.00	200.00	.00	200.00
52-40-518	ADEQ FEES	3,500.00	1,000.00	350.00	4,000.00
52-40-810	EQUIPMENT MAINTENANCE	1,308.23	8,000.00	21.82	8,890.00
52-40-830	SEWER CHEMICALS	.00	800.00	.00	800.00
52-40-850	Professional Services	9,280.00	8,938.00	103.80	12,000.00
52-40-702	SEWAGE POND COMPLIANCE	3,282.50	5,000.00	65.25	5,000.00
52-40-900	Bad Debt Expense	.00	100.00	.00	100.00
52-40-925	MUFFIN MONSTER PAYMENT	3,500.00	3,500.00	100.00	3,500.00
52-40-950	PAYMENT ON WIFA LOAN	.00	25,000.00	.00	25,000.00
52-40-980	TRANSFER TO SAVINGS	.00	2,323.00	.00	.00
Total SEWER EXPENDITURES:		146,122.18	218,346.00	66.92	226,200.00
SEWER FUND Revenue Total:		207,387.28	218,346.00	94.98	226,200.00
SEWER FUND Expenditure Total:		146,122.18	218,346.00	66.92	226,200.00
Net Total SEWER FUND:		61,265.10	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
GARBAGE FUND					
REVENUE					
54-30-100	INTEREST EARNINGS	.00	750.00	.00	200.00
54-30-200	SALES RECEIPTS	115,838.48	144,250.00	80.30	145,000.00
Total REVENUE:		115,838.48	145,000.00	79.89	145,200.00
GARBAGE EXPENDITURES					
54-40-380	CONTRACT LABOR	108,413.41	122,000.00	88.86	132,000.00
54-40-450	EQUIPMENT/SUPPLIES	.00	1,750.00	.00	500.00
54-40-821	Town Trash Service	195.12	1,900.00	10.27	500.00
54-40-850	ADMIN FEES TRANSFER TO GF	7,279.63	19,350.00	37.62	12,200.00
Total GARBAGE EXPENDITURES:		115,888.16	145,000.00	79.92	145,200.00
GARBAGE FUND Revenue Total:		115,838.48	145,000.00	79.89	145,200.00
GARBAGE FUND Expenditure Total:		115,888.16	145,000.00	79.92	145,200.00
Net Total GARBAGE FUND:		49.68-	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
LANDFILL FUND					
REVENUE					
55-30-100	INTEREST EARNINGS	.00	500.00	.00	500.00
55-30-200	SALES - LANDFILL	998,661.81	1,257,258.00	79.27	1,240,000.00
55-30-201	Late Penalties	.00	1,000.00	.00	500.00
55-30-205	MISC.REVENUE	640.18	2,500.00	25.61	600.00
55-30-210	TIPPING FEES	137,957.48	135,800.00	101.74	142,500.00
Total REVENUE:		1,135,259.45	1,398,658.00	81.27	1,384,100.00
Source: 36					
55-36-400	SALE OF FIXED ASSETS	102,375.00	155,000.00	66.05	55,000.00
55-36-405	RECYCLE	.00	6,000.00	.00	.00
Total Source: 36:		102,375.00	161,000.00	63.69	55,000.00
LANDFILL EXPENDITURES					
55-40-100	PERSONNEL SERVICES	161,498.48	211,222.00	76.46	185,000.00
55-40-102	New Hire	380.00	200.00	180.00	300.00
55-40-105	OVERTIME	15,200.71	7,800.00	202.68	18,900.00
55-40-110	UNIFORM EXPENSE	3,889.59	6,000.00	64.83	6,000.00
55-40-130	EMPLOYEE BENEFITS	61,883.46	136,807.00	45.09	75,000.00
55-40-250	ADVERTISING	150.09	750.00	20.01	200.00
55-40-265	BANK COSTS/FEES	33,200.05	34,500.00	96.23	40,000.00
55-40-280	INSURANCE	5,286.55	6,100.00	86.34	6,400.00
55-40-290	Office Supplies	.00	1,000.00	.00	400.00
55-40-337	PROPERTY LEASE	585,795.80	702,955.00	83.33	592,297.29
55-40-338	LF Financial Assurance	.00	.00	.00	110,857.71
55-40-340	UTILITIES	10,729.00	21,600.00	49.67	14,000.00
55-40-350	SAFETY EQUIPMENT	.00	400.00	.00	1,400.00
55-40-380	CONTRACT LABOR	33,926.08	30,500.00	111.23	42,000.00
55-40-440	POSTAGE	1,386.85	.00	.00	1,300.00
55-40-480	MAINTENANCE & SUPPLIES	40,249.41	45,000.00	89.44	50,000.00
55-40-470	VEHICLE EXPENSE	3,079.29	500.00	615.85	4,500.00
55-40-475	FUEL EXPENSE	47,598.54	61,000.00	58.76	58,000.00
55-40-480	COMPUTER EXPENSE	1,363.84	3,000.00	45.46	1,500.00
55-40-500	Building Maintenance	1,502.50	250.00	601.00	1,500.00
55-40-510	LAB FEES	4,832.00	7,000.00	69.17	6,000.00
55-40-515	ENGINEERING SERVICES	.00	1,000.00	.00	500.00
55-40-518	ADEQ FEES	11,203.10	10,000.00	112.03	13,500.00
55-40-610	EQUIPMENT MAINTENANCE	99,390.32	40,000.00	248.48	60,000.00
55-40-650	Professional Services/Audit	15,208.25	17,875.00	85.07	18,585.00
55-40-680	TRAVEL - TRAVEL/TRAINING	.00	500.00	.00	500.00
55-40-705	Capital Lease	67,646.90	81,180.00	83.33	81,180.00
55-40-840	LANDFILL CAPITAL OUTLAY	38,978.35	108,518.00	35.92	48,000.00
55-40-855	Methane Monitoring	3,801.10	2,500.00	144.04	4,500.00
Total LANDFILL EXPENDITURES:		1,247,538.26	1,557,858.00	80.08	1,439,100.00
LANDFILL FUND Revenue Total:		1,237,834.45	1,557,858.00	79.44	1,439,100.00
LANDFILL FUND Expenditure Total:		1,247,538.26	1,557,858.00	80.08	1,439,100.00
Net Total LANDFILL FUND:		9,903.81-	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
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Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
HOLIDAY FUND					
REVENUE					
88-30-200	Holiday Fund Donation	3,739.84	2,000.00	186.98	4,000.00
	Total REVENUE:	3,739.84	2,000.00	186.98	4,000.00
HOLIDAY FUND EXPENDITURES					
88-40-100	Children's Fund Gifts/Food	.00	2,000.00	.00	4,000.00
	Total HOLIDAY FUND EXPENDITURES:	.00	2,000.00	.00	4,000.00
	HOLIDAY FUND Revenue Total:	3,739.84	2,000.00	186.98	4,000.00
	HOLIDAY FUND Expenditure Total:	.00	2,000.00	.00	4,000.00
	Net Total HOLIDAY FUND:	3,739.84	.00	.00	.00

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
BACK TO SCHOOL FUND					
REVENUE					
87-30-200	Back to School Fund Donation	.00	.00	.00	2,000.00
	Total REVENUE:	.00	.00	.00	2,000.00
BACK TO SCHOOL EXPENDITURES					
87-40-100	Back to School Expenses	.00	.00	.00	2,000.00
	Total BACK TO SCHOOL EXPENDITURES:	.00	.00	.00	2,000.00
	BACK TO SCHOOL FUND Revenue Total:	.00	.00	.00	2,000.00
	BACK TO SCHOOL FUND Expenditure Total:	.00	.00	.00	2,000.00
	Net Total BACK TO SCHOOL FUND:	.00	.00	.00	.00

Report Criteria:

Accounts to Include: With balances
 Print Fund Titles
 Page and Total by Fund
 Print Source Titles
 Total by Source
 Print Department Titles
 Total by Department
 All Segments Tested for Total Breaks

Account Number	Account Title	2019-20 Current year Actual	2019-20 Current year Budget	Earned Expended Percent	2020-21 Future year Budget
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Total Revenue:	4,258,031.01	8,189,807.00	51.99	7,907,834.21
Total Expenditure:	3,991,828.32	8,189,807.00	48.08	7,907,834.21
Net Grand Totals:	566,202.69	.00	.00	.00

Report Criteria:

Accounts to Include: With balances
 Print Fund Titles
 Page and Total by Fund
 Print Source Titles
 Total by Source
 Print Department Titles
 Total by Department
 All Segments Tested for Total Breaks



TOWN OF HUACHUCA CITY

The Sunset City

Dear Mayor, Council, and Manager,

This letter is to formally give my resignation. I thank you for the opportunity that the town has given me. I will miss the people I have worked with and hope to leave on a good note. My last day will be July 10th 2020 as I go on to do what I love, work with children as a librarian.

Thank you

Janine Rustine
Town Clerk
Huachuca City



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2020-09

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ADOPTING A PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM ["PSPRS"] FUNDING POLICY.

WHEREAS, HB2097, adopted in the 2018 Arizona Legislative Session, requires all governing bodies of entities participating in the PSPRS to establish a Pension Funding Policy and post that policy on the jurisdictions' websites; and

WHEREAS, the Town Manager has developed an updated policy, attached hereto as Exhibit A, and incorporated herein by this reference; and

WHEREAS, the Town Council has reviewed the proposed policy, and finds that adopting it is in the best interests of the Town, its residents and public safety employees.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, Arizona, that the policy attached hereto as Exhibit A is hereby approved.

BE IT FURTHER RESOLVED that the Town Manager is hereby authorized and directed to implement the policy forthwith.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 11th DAY OF JUNE, 2020.

ATTEST:

Johann Wallace, Mayor

Approved as to Form:

Janine Rustine, Town Clerk

Thomas Benavidez, Town Attorney

[Exhibit A]

[PSPRS Funding Policy Must Be Attached]

Town of Huachuca City

Public Safety Personnel Retirement System

Pension Funding Policy

The intent of this policy is to clearly communicate the Council's pension funding objectives and its commitment to our employees and the sound financial management of the Town and to comply with new statutory requirements of Laws 2018, Chapter 112.

Several terms are used throughout this policy:

Unfunded Actuarial Accrued Liability (UAAL) – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

Annual Required Contribution (ARC) – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

Funded Ratio – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

Intergenerational equity – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The Town's police employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

Public Safety Personnel Retirement System (PSPRS)

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions: 1) to comingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agencies' assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund

has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The Town of Huachuca City has one trust fund for police employees.

Council formally accepts the assets, liabilities, and current funding ratio of the Town's PSPRS trust funds from the June 30, 2019 actuarial valuation, which are detailed below.

Trust Fund	Assets	Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio
Huachuca City Police	996,460	1,088,131	91,671	91.6%
Huachuca City Fire				
Town of Huachuca City				
Totals	996,460	1,088,131	91,671	91.6%

PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

The Council's PSPRS funding ratio goal is 100% (fully funded) by June 30, 2036.

Council established this goal for the following reasons:

- The PSPRS trust funds represent only the Town of Huachuca City's liability
- The fluctuating cost of an UAAL causes strain on the Town's budget, affecting our ability to provide services
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity

Council has taken the following actions to achieve this goal:

- Maintain ARC payment from operating revenues – Council is committed to maintaining the full ARC payment (normal cost and UAAL amortization) from operating funds. The estimated combined ARC for FY19 is \$79,309 (page A-2) and will be able to be paid from operating funds without diminishing Town services.
- Additional payments above the ARC
 - Town agrees to pay 17.3% annually to unfunded liability beginning with FY 2020-21. By paying 17.3% annually the unfunded liability will be zero by FY 2030-31.
 - Annually evaluate prior year budget compared to actual expenditures and made an excess payment of \$X on date. (see above)
- Dedicated revenue – N/A

Based on these actions the Council plans to achieve its goal of 100% funding by June 30, 2036, in accordance with the amortization timeline set forth by the PSPRS June 30, 2019 Actuarial Valuation.



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2020-10

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AUTHORIZING THE TOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH COCHISE COUNTY FOR ELECTION SUPPLIES AND SERVICES.

WHEREAS, A.R.S. ' 9-231(A) requires that the Town conduct General Elections for the Town Council Members and other issues to be submitted to the voters; and

WHEREAS, A.R.S. sections 16-205, 16-172, 11-251 and 16-400, *et seq.*, authorize Cochise County to perform election services for political subdivisions of the State of Arizona, such as the Town; and

WHEREAS, A.R.S. ' 16-408 authorizes the Town to contract with Cochise County for election services, with the contracted cost being a charge against the Town; and

WHEREAS, Cochise County is currently providing the Town with assistance in the preparation and conduct of these elections and other special elections as required by the Town; and

WHEREAS, the existing Intergovernmental Agreement between the Town and Cochise County for the provision of election services has expired; and

WHEREAS, the staff of the County has developed a new Intergovernmental Agreement for the provision of election services, which is attached hereto as Exhibit AA@ and incorporated herein by this reference; and

WHEREAS, A.R.S. section 11-952 grants the Town the authority to enter into intergovernmental agreements; and

WHEREAS, the Mayor and Council have determined that approval of the Intergovernmental Agreement is in the best interest of the Town and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

Section 1. The Town is hereby authorized to enter into the Intergovernmental Agreement between Cochise County and the Town of Huachuca City for the Provision of Election Supplies and Services, attached hereto as Exhibit AA@ and incorporated herein by this reference.

Section 2. The Mayor of the Town of Huachuca City is hereby authorized and directed to execute said Intergovernmental Agreement on behalf of the Town of Huachuca City.

Section 3. The Town staff is hereby authorized to take all steps necessary and proper to implement said Intergovernmental Agreement and give it effect.

Section 4. All orders or resolutions in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in full force and effect immediately upon its adoption.

PASSED AND ADOPTED by the Mayor and Council of the Town of Huachuca City, Arizona, this 11th day of June, 2020.

ATTEST:

Johann Wallace, Mayor

Approved as to Form:

Janine Rustine, Town Clerk

Thomas Benavidez, Town Attorney

[Intergovernmental Agreement must be attached.]



INTERGOVERNMENTAL AGREEMENT FOR ELECTION SUPPLIES AND SERVICES

THIS AGREEMENT is made and entered this _____ day of _____, 2020 by and between COCHISE COUNTY (COUNTY), a political subdivision of the State of Arizona, and the Town of Huachuca City (JURISDICTION), located at 500 N Gonzales Blvd, Huachuca City, AZ 85616 for certain election supplies and services;

WHEREAS, the County and the Jurisdiction have determined that the use of certain services of the Cochise County Elections Department and the Cochise County Recorder's Office is in the public interest, and the County agrees to provide such service;

WHEREAS, the County is willing to provide election services using a vote center model for election districts wishing to participate in the 2020 consolidated state Primary and General elections, but will not provide election services to districts wishing to conduct vote-by-mail elections on the 2020 consolidated elections dates for Primary and General elections;

WHEREAS, the parties have authority to enter into an intergovernmental agreement to provide for election supplies and services pursuant to A.R.S. § 11-952 (Intergovernmental Agreements), A.R.S. § 11-251(41) (County Lease of Personal Property), A.R.S. § 41-2632 (Cooperative Purchasing) and A.R.S. Title 16 (Elections and Electors), the parties agree as follows:

NOW, THEREFORE, in consideration of the mutual covenants, conditions, and obligations herein set forth, the parties agree:

1. SCOPE: The scope of this Agreement is limited to election services and supplies between the JURISDICTION and COUNTY for the Primary Election held on August 4, 2020, and/or the General Election held on November 3, 2020.

2. COUNTY DUTIES: The COUNTY agrees contingent upon receipt of a timely, specific request as provided in Paragraph 3(C), to provide the following election services:

A. Election Equipment:

1. Provide E-Poll book tablets (electronic poll register), touch-screen voting equipment and tabulation equipment at designated vote centers, for vote center model elections.
2. Provide central election tabulation equipment for early ballots.
3. Provide election reporting system.
4. Provide signage and supplies (paper rolls for machines, tape, scissors, etc)



- B. Administrative services to include the following:**
 - 1. Obtain facilities for use as vote centers located throughout the County.
 - 2. Provide public notice and conduct logic and accuracy tests of programs and equipment.
 - 3. Provide early ballots and election day ballots as required.
 - 4. Deliver and pickup equipment, ballots, signage and supplies.
 - 5. Provide abstract of results of tabulation to include total ballots cast within the jurisdiction; total votes for each candidate, question or proposition.
 - 6. Validate, process and count ballots.
 - 7. Canvass the elections as required and provide documentation to Jurisdiction.
 - 8. Provide for storage and destruction of ballots and election related materials in compliance with the State of Arizona Retention Schedule guidelines.
 - C. Arrange for consulting services to include the following services:**
 - 1. Ballot layout and design for all ballot styles.
 - 2. Programming the operation of voting and tabulating equipment.
 - 3. Programming the operation of the election reporting module.
 - 4. Printing, folding, insertion and mailing Early Ballots and required notices excluding Informational Publicity Pamphlets if required by Jurisdiction.
 - D. Arrange for election board workers:**
 - 1. Hire qualified election board workers to include all Boards required and Vote Center workers.
 - 2. Train, supervise and pay election board workers.
 - E. Provide an estimate of the aggregate cost of the services.**
- 3. JURISDICTION DUTIES: The JURISDICTION understands and agrees that:**
- A. The JURISDICTION retains the primary responsibility for insuring that its election is noticed, held and conducted in the manner required by applicable local, state and federal laws and that the COUNTY does not assume responsibility under this Agreement for any aspects of this election other than those that are expressly stated in Paragraph 2.**
 - B. JURISDICTION shall pay to the COUNTY the amounts at the rates set forth on Exhibit A attached hereto and incorporated into this Agreement at actual cost.**
 - C. With respect to any specific election for which the JURISDICTION desires services and supplies pursuant to this Agreement, the JURISDICTION shall provide written notice of the election to the COUNTY at least one hundred and twenty (120) days prior to such election.**



- D. The JURISDICTION shall provide the information and detail necessary to enable COUNTY to program the ballot, including the Wards, Districts, or Precincts for which elections are to be held, the offices to be listed on the ballot, the exact listing of the candidates' names to be included, the exact wording (in English and in Spanish) of any Proposition or ballot Question to be included on the ballot, in the format requested by the COUNTY.
1. Translation of the ballot text shall be provided by the JURISDICTION.
 2. The JURISDICTION is responsible for any language, layout, design, printing, mailing, and distribution of any Informational Publicity Pamphlets specific to a JURISDICTION ballot measure.
 3. The JURISDICTION is responsible for final ballot proof.
- E. If an election is cancelled prior to programming or printing ballots, the JURISDICTION shall reimburse the COUNTY for administrative actual costs per Fee Schedule.
- F. The JURISDICTION shall pay the COUNTY in a timely manner or in any event within thirty (30) days of receipt of invoice.
- H. The JURISDICTION understands that they will be billed jointly, on one invoice, by the Elections Department and Recorder's Office for election services as outlined in the attached fee schedule.

4. TERM. The term of this Agreement shall begin upon approval of the parties and continue through the conclusion of the November 3, 2020 election.

5. INDEMNIFICATION. To the extent permitted by law, each party to this Agreement shall indemnify, defend and hold harmless the other party, its officers, departments, employees and agents from and against any and all suits, actions, legal or administrative proceedings, claims, demands or damages of any kind or nature which results from the act or omission of the indemnifying party, its agents, officers, employees or anyone acting under its direction, control or on its behalf, whether intentional or negligent.

6. CANCELLATION DUE TO CONFLICT OF INTEREST. Pursuant to A.R.S. § 38-511, the provisions of which are incorporated herein by reference, all parties are hereby put on notice that this Agreement is subject to cancellation by the political subdivision or its departments or agencies if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of such political subdivision is, at any time while the contract is or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract.



7. NON-DISCRIMINATION. To the extent required by law, each party to this Agreement shall comply with all state and federal equal opportunity and non-discrimination requirements and conditions of employment, including the American with Disabilities Act, in accordance with A.R.S. Title 41, Chapter 9, Article 4, and Executive Order 99-4, which mandates that all persons, regardless of race, color, religion, sex, age, national origin, or political affiliation, shall have equal access to employment opportunities.

8. WORKERS' COMPENSATION. An employee of either party shall be deemed to be an "employee" of both public agencies while performing pursuant to this Agreement, for purposes of A.R.S. § 23-1022 and the Arizona Workers' Compensation laws. The primary employer shall be solely liable for any worker's compensation benefits which may accrue. Each party shall post a notice pursuant to the provisions of A.R.S. § 23-906 in substantially the following form:

All employees are hereby notified that they may be required to work under the jurisdiction or control or within the jurisdictional boundaries of another public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by the laws of Arizona to be employees of both public agencies for the purposes of workers' compensation.

9. IMMIGRATION LAWS. The parties hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws applicable to the parties' employment of its employees, and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws"). The parties shall further ensure that each sub-consultant who performs any work for the party under this Agreement likewise complies with the State and Federal Immigration Laws.

10. INSPECTION AND AUDIT. The Parties agree to keep all books, accounts, reports, files, and other records relating to this Agreement for five (5) years after completion of the contract; and, in addition, agrees that such books, accounts, reports, files, and other records shall be subject to audit pursuant to A.R.S. § 35-214.

11. NOTICE. All written communications shall be addressed and mailed or personally served upon the parties, as follows:

To: COCHISE COUNTY
Lisa M. Marra, Director
Cochise County Elections
1415 Melody Lane, Bldg. E
Bisbee, AZ 85603

To: JURISDICTION
Philip Cushman, Town Manager
Town of Huachuca City
500 N. Gonzales Blvd.
Huachuca City, AZ 85616



12. GOVERNING LAW. This Agreement shall be governed and interpreted by the laws of the State of Arizona.

13. SAVINGS CLAUSE. Should any part of this Agreement be held to be invalid or void, the remainder of the Agreement shall remain in full force and effect with those offending portions omitted.

14. AGREEMENT MODIFICATION. This Agreement may only be modified in writing and must be signed by both parties and their duly authorized agents.

15. BREACH. Failure by the COUNTY and/or JURISDICTION to provide the services/ material or to provide the documentation at the time and in the manner described in this Agreement shall constitute a breach of this Agreement.

16. WAIVER OF CONFLICT. The parties to this Agreement are aware that the County Attorney's Offices represents the Cochise County Elections Department and may or may not also represent other party (for example, Special Districts, including but not limited to Flood, Fire or School Districts) to this Agreement in this and other matters. By signing this Agreement each party specifically acknowledges that it is aware of a potential conflict of interest and specifically waives any such claim based upon legal counsels' representation of other parties to this Agreement.

17. ENTIRE AGREEMENT. This Agreement contains the entire understanding of the parties hereto. There are no representations or other provisions other than those contained herein, and any amendment or modification of this Agreement shall be made in writing and signed by the parties to this Agreement.

IN WITNESS WHEREOF, the Parties have authorized the designated officials indicated below to execute this Agreement indicating their respective approval.



APPROVED:

COCHISE COUNTY

BY: _____
Edward T. Gilligan,
County Administrator
Board of Supervisors

ATTEST:

BY: _____
Kim Lemons,
Clerk of the Board
Cochise County Board of Supervisors

APPROVED:

TOWN OF HUACHUCA CITY

BY: _____
Johann R. Wallace, Mayor

ATTEST:

BY: _____
City Clerk



INTERGOVERNMENTAL AGREEMENT DETERMINATION

RE: Intergovernmental Agreement for election services and supplies between the Town of Huachuca City and the County of Cochise for the Primary Election held on August 4, 2020 and/or the General Election held on November 3, 2020.

Pursuant to A.R.S. Section 11-952, this Agreement has been reviewed by the undersigned attorney for Cochise County, who has determined that it is in proper form and is within the powers and authority granted, respectively, to the contracting bodies.

DATED this 8th day of June, 2020.

Cochise County Attorney

By: *Britt Hanson*
Britt Hanson, Of Counsel
County Attorney

Pursuant to A.R.S. Section 11-952, this Agreement has been reviewed by the undersigned attorney for JURISDICTION, who has determined that it is in proper form and is within the powers and authority granted, respectively, to the contracting bodies.

DATED this _____ day of _____, 2020.

By: _____
Thomas Benavidez, City Attorney

EXHIBIT A

COCHISE COUNTY ELECTION FEE SERVICES SCHEDULE April 25, 2019	<i>Elections consolidated with State or Federal Elections</i>
Election Fee per registered voter	\$0.75
Election Fee if not met above	\$800
Cancel and Appoint	\$250
Cancel if programming started	Actual Cost
Recount per total ballots cast	Included
Info Pamphlet & Postage	Jurisdiction works with Supplier directly
Polling Place Rental if not consolidated with State election	Included
Poll workers - Early Board	Included
Poll workers - Inspector	Included
Poll workers - Marshall	Included
Poll workers - Judges/Clerks	Included
Poll workers - Troubleshooter	Included
Poll workers - Class	Included
Poll workers mileage	Included
Election Equipment – EPollbook tablet (min 2)	Included
Election Equipment - ExpressVote machine (min 2)	Included
Election Equipment - DS200 tabulator (1)	Included
Equipment Delivery Fee	Included
Provisional Ballot Fee	Included
Election Records Destruction	Included
Copy fee	\$0.30
Maps for Vote Location	Included
Recorder's Office Mailing Fees	Waived